

CACEA Awards Nomination Form

Instructions

Please complete this form to nominate an individual for a CACEA Award. All fields marked “Required” must be completed. A nomination missing any required item may not be considered. Supporting details and examples strengthen the nomination.

1. Award Category (Select One. Required)

Rising Star Energy Advisor

Trailblazer

2. Nominee Information (Required)

Full Name:

Years in EA field (approx.):

Organization:

Role /Title:

To the best of your knowledge, is the nominee currently an active CACEA member (Trailblazer) or active CACEA EA (Rising Star) in good standing?

Yes

No

Unsure

3. Nominator Information (Required)

Full Name:

Role/Title:

Organization:

Email:

Relationship to Nominee: (e.g., colleague, supervisor, client, peer, self):

4. Nomination Statement (Required)

Please describe why the nominee deserves this award, with specific examples of their contributions, achievements, and impact. To ensure a complete evaluation, please address each of the criteria below for the award category selected in Section 1. Refer to the Awards Requirements [LINK TO DOCUMENT] for full details on each criterion.

The statement can be submitted as a separate document if there is insufficient room on the form.

If nominating the Rising Star, please address:

- Technical competence and quality of work.
- Professionalism and optimal client service.
- Commitment to learning and growth.
- Industry engagement and contributions.
- Impact and initiative.

If nominating the Trailblazer, please address:

- Industry impact and leadership.
- Innovation and advancement.
- Community, and EA profession contribution.
- Professional excellence.
- Sustained commitment.

For either Award, please provide examples such as:

- Projects or initiatives led.
- Committees or working groups.
- Training or mentorship activities.
- Tools, processes, or innovations introduced.

5. Additional Letter(s) of Support (Required)

At least one letter of support from an industry peer is required for this nomination to be considered. The letter must be written by someone **other than** the nominator.

Unlike the nomination statement in Section 4, the letter of support should not restate the case across every criterion. Instead, it should describe one or two specific examples the letter writer personally witnessed that corroborate the nominee's contributions.

Letter writer's relationship to nominee (e.g., colleague, supervisor, client):

6. Consent & Eligibility Confirmation (Required)

I confirm that, to my knowledge, the nominee is not a previous recipient of this award.

I confirm that the nominee has agreed to be named and, if selected, photographed publicly as part of the CACEA Awards Program.

I confirm that, to the best of my knowledge, the nominee meets the eligibility requirements for the award category selected in Section 1.

7. Additional Comments

Anything else you would like the judges to consider:

8. Submission

Please use the following naming convention for each document submitted:

- [AWARD NAME]_Nomination Form_[NOMINEE NAME] **(Required)**
- [AWARD NAME]_Nomination Statement_[NOMINEE NAME] (unless included in the nomination form)
- [AWARD NAME]_Letter of Support 1 _[NOMINEE NAME] (if more than one letter, please number accordingly) **(Required)**
- [AWARD NAME]_Supporting Document_[NOMINEE NAME] (if providing, not required)

Please submit the completed nomination, including all required attachments, to info@cacea.ca by **September 25, 2026**. Incomplete nominations (e.g., missing required letter of support) may not be considered. The award recipients will be announced at CACEA's [EA Exchange](#) lunch on November 6, 2026.

Thank you for helping to recognize excellence, leadership, and contribution within the EA community.